

**DISTRICT OF COLUMBIA**

**LEAD AND HEALTHY HOUSING DIVISION**

**COMPLIANCE AND ENFORCEMENT BRANCH**

**APPLICATION BOOKLET & FORMS**

**FOR**

**NOTIFICATION OF LEAD-BASED PAINT ACTIVITIES**

**AND**

**ABATEMENT PERMITS**

**May 2010**



Government of the District of Columbia  
District Department of the Environment

Lead and Healthy Housing Division  
Compliance & Enforcement Branch



May 2010

Dear Contractor:

Please be advised that as of April 12, 2005, unless exempt or excluded by law, all business entities, including government agencies, performing abatement of lead-based paint or lead-based paint hazards, or performing projects that permanently eliminate lead-based paint hazards in the District of Columbia, must provide the District Department of the Environment with at least seven (7) business days advance notice of the abatement or project.

Business entities performing abatement must also obtain an abatement permit and pay the required permit fee before beginning work. If you have already obtained a permit, but wish to change the scope of work, you must notify the District Department of the Environment of the proposed change and pay any related fees before beginning work on the modified project. All fees must be paid by check or money order, made payable to the D.C. Treasurer, and are non-refundable.

All business entities must complete the Lead Hazard Control Questionnaire and Exemption Form to determine whether they are exempt from the notification and permitting requirements. Completed Lead Hazard Control Questionnaires and, if required, Lead-Based Paint Activity Notification Forms and Lead-Based Paint Abatement Permit Application Forms, should be submitted to:

District Department of the Environment  
Compliance and Enforcement Branch  
1200 First Street, N.E., 5<sup>th</sup> Floor  
Washington, D.C. 20002  
Attn: Mrs. Willie Mae Miller  
(202) 535-1934

Enforcement action will be taken to the fullest extent of the law against contractors who fail to comply with the certification, notification, and permitting requirements of the District of Columbia's Lead-Hazard Prevention and Elimination Act of 2008, DC Law 17-381, DC Code Sec. 8-231.01 (et seq.) (2009 supp.).

Copies of the District's Lead-Based Paint Notification and Permit Application Booklets with the necessary forms are enclosed for your information and use. Should you have any questions, please do not hesitate to contact the Compliance and Enforcement Branch at (202) 535-1934 between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday (except holidays). We look forward to working with you.

**LEAD HAZARD CONTROL QUESTIONNAIRE AND EXEMPTION FORM**  
**and**  
**LEAD-BASED PAINT ACTIVITY NOTIFICATION FORM**

**Part A**

**Owner Contact Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Contractor Contact Information**

Business Entity/Contractor: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

1. Are you undertaking this project in response to a child having been identified as having an elevated blood lead level (ten (10) or more micrograms of lead per deciliter)?



Yes \_\_\_\_\_ An abatement permit is required. Please complete the attached lead-based paint abatement permit application form.

No \_\_\_\_\_ Go to question #2.

**LEAD FAQs**

**What is an elevated blood lead level (EBLL)?**

An EBLL is the concentration of lead in a sample of whole blood equal to or greater than 10 micrograms of lead per deciliter ( $\mu\text{g/dL}$ ) of blood, or such more stringent standard as may be established by the U.S. Centers for Disease Control and Prevention as the appropriate level of concern, and adopted by the Mayor by rule.

**LEAD FAQs**

**What is "abatement"?**

Permanent measures, also called **abatement**, means any measure or set of measures that eliminate lead-based paint hazards by either the removal of paint and dust, the enclosure or encapsulation of lead-based paint, the replacement of painted surfaces or fixtures, or the removal or covering of soil, and all preparation, cleanup, disposal, and post-abatement clearance testing activities associated with such measures.

2. Is your project designed to eliminate or cover lead-based paint, or to eliminate or cover lead-based paint hazards through such methods as enclosure or encapsulation? For example, does your **contract, project financing, or an administrative or court order, or any agency order such as a Notice of Violation that includes an Order to Eliminate Lead-Based Paint Hazards** require you to remove or cover lead-based paint or lead-based paint hazards?



Yes \_\_\_\_\_ An abatement permit is required. Please complete the attached lead-based paint abatement permit application form.



No \_\_\_\_\_ Skip to the end, and sign and date this form.

### LEAD FAQs

#### What is lead-based paint?

Lead-Based Paint means any paint or other surface coating containing lead or lead in its components in any quantity exceeding 0.5% of the total weight of the material or more than one milligram per square centimeter ( $1.0\text{mg}/\text{cm}^2$ ), or such more stringent standards as may be specified in federal law or regulations promulgated by EPA or HUD, and adopted by the Mayor by rule.

#### What is a lead-based paint hazard?

A lead-based paint hazard is any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, deteriorated lead-based paint or presumed lead-based paint, or lead-based paint or presumed lead-based paint that is disturbed without containment.

#### What is presumed lead-based paint?

Presumed lead-based paint means paint or other surface coating affixed to a component in or on a dwelling unit or child-occupied facility, constructed prior to March 1, 1978.

3. Does your project involve a child-occupied facility or a residential property built before March 1, 1978?

Yes \_\_\_\_\_ Go to Part B.

No \_\_\_\_\_ Go to Part C.

### LEAD FAQs

#### What is a child-occupied facility?

A child-occupied means a building, or portions of a building, constructed prior to March 1, 1978, which as part of its function receives children under the age of 6 on a regular basis, and is required to obtain a certificate of occupancy as a precondition to performing that function. The term “child-occupied facility” may include a preschool, and kindergarten classroom, and child development facility licensed under the Child Development Facilities Regulation Act of 1998, effective April 13, 1999 (D.C. Law 12-215; D.C. Official Code § 7-2031 *et seq.*). The location of a child-occupied facility as part of a larger structure does not make the entire structure a child-occupied facility. Only the portion of the facility occupied or regularly visited by children under age 6 shall be considered the child-occupied facility.

## Part B –PRE-1978 CHILD-OCCUPIED FACILITIES & RESIDENTIAL PROPERTIES

To determine whether any of the exemptions to the requirement to complete and submit the Notification of Lead-Based Paint Activity, to use lead-safe work practices, and/or to obtain a lead abatement permit apply, answer questions 4 through 6.

### 4. De Minimis Exemption.

Will the project disturb lead-based paint on surfaces totaling more than two square feet (2 ft<sup>2</sup>) in a room or common area?

Yes: \_\_\_\_\_ This exemption does not apply. Go to question #6.

No: \_\_\_\_\_

5. If you answered “No”, does the project involve window removal or replacement?

Yes: \_\_\_\_\_ This exemption does not apply. Go to question #6.



No \_\_\_\_\_ Skip to the end, and sign and date this form. The Lead-Based Paint Activity Notification Form is not required, and a lead abatement permit is not required.

### 6. Exemption for Work Performed by Individual at Owner-Occupied Dwelling.

a. Are you an individual performing lead-based paint activities at a residence that you own?

Yes: \_\_\_\_\_ Answer Question #6(b).

No: \_\_\_\_\_ This exemption does not apply.

b. Is the residence occupied by a person or persons other than the owner’s immediate family?

Yes: \_\_\_\_\_ This exemption does not apply.

No: \_\_\_\_\_ Answer Question #6(c)

c. Does a pregnant woman or a child under the age of six (6) reside in the property?

Yes: \_\_\_\_\_ This exemption does not apply.



No \_\_\_\_\_ Skip to the end, and sign and date this form. The Lead-Based Paint Activity Notification Form is not required, and a lead abatement permit is not required.

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## **Part C – COMMERCIAL, INSTITUTIONAL, AND INDUSTRIAL BUILDINGS AND OUTDOOR STRUCTURES BUILT PRIOR TO MARCH 1, 1978**

7. Please identify the type of building or structure involved (check all applicable categories). Then go to question #8.

\_\_\_\_\_ Office

\_\_\_\_\_ Other Commercial (specify): \_\_\_\_\_

\_\_\_\_\_ Mixed Use (you must fill out part B of this form with respect to any portion of the building that is residential housing or a child-occupied facility)

\_\_\_\_\_ Industrial

\_\_\_\_\_ Hospital

\_\_\_\_\_ Museum

\_\_\_\_\_ Schools that are not classified as “child-occupied facilities”

\_\_\_\_\_ Other institutional (specify): \_\_\_\_\_

\_\_\_\_\_ Outdoor Structure (towers, bridges, etc.)

\_\_\_\_\_ Federal Government Building

\_\_\_\_\_ District Government Building

8. Complete the Lead-Based Paint Activity Notification, and sign and date this form. A lead abatement permit is not required, but the use of lead-safe work practices is required.

### **LEAD FAQs**

#### **What is Lead-Safe Work Practices?**

Lead-Safe Work Practices means a prescribed set of activities that, taken together, ensure that any work that disturbs a painted surface on a structure constructed prior to March 1, 1978, generates a minimum of dust and debris, that any dust or debris generated is contained within the immediate work area, that access to the work area by non-workers is effectively limited, that the work area is thoroughly cleaned so as to remove all lead-contaminated dust and debris, and that all such dust and debris is disposed of in an appropriate manner, all in accordance with the methods and standards established by the Mayor by rule consistent with applicable federal requirements, as they may be amended.

# LEAD-BASED PAINT ACTIVITY NOTIFICATION FORM

This Notification Form must be completed and filed with the District Department of the Environment, at least seven (7) business days before the start of work, in accordance with The Lead-Hazard Prevention and Elimination Act of 2008, DC Law 17-381, DC Code Sec. 8 231.01 (*et seq.*) (2009 supp.).

An abatement permit may also be required for projects involving residential housing and child-occupied facilities. This Notification Form is not a substitute for an abatement permit.

## Location of Project:

Address: \_\_\_\_\_ Lot \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Square \_\_\_\_\_  
\_\_\_\_\_ Ward \_\_\_\_\_

Starting Date of Lead-Based Paint Activity: \_\_\_\_\_

Projected Clearance Date of Lead-Based Paint Activity: \_\_\_\_\_

Projected Completion Date of Lead-Based Paint Activity: \_\_\_\_\_

## Owner:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Daytime telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

## General Contractor:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Daytime telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

## Abatement Contractor:

Name: \_\_\_\_\_

D.C. Lead-Based Paint Business Entity Certification Number: \_\_\_\_\_

(Required for projects involving residential housing and child-occupied facilities)

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Daytime telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

## Abatement Supervisor:

Name: \_\_\_\_\_

D.C. Lead-Based Paint Supervisor Certification Number: \_\_\_\_\_

(Required for projects involving residential housing and child-occupied facilities)

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Daytime telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**SIGNATURE PAGE**  
for  
**LEAD HAZARD CONTROL QUESTIONNAIRE AND EXEMPTION FORM**  
and  
**LEAD-BASED PAINT ACTIVITY NOTIFICATION FORM**

I declare that the information provided on this form is true, correct and complete to the best of my knowledge, and certify that I have the authority to represent the owner of the property that is the subject of this application and to sign on behalf of the person(s) listed as the owner.

I understand that if the information provided in this form is false, I am subject to the penalties of perjury.

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Print Name

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Signature

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Date

Contact the Compliance and Enforcement Branch at (202) 535-1934 for more information on lead hazard control. Information on lead hazard control may also be found on the following websites:

<http://www.ddoe.dc.gov/ddoe/cwp/view,a,1209,q,499488.asp>

<http://www.cdc.gov/lead/>

<http://www.epa.gov/opptintr/lead/>

<http://www.hud.gov/offices/lead/>



## INSTRUCTIONS FOR COMPLETING THE LEAD-BASED PAINT ABATEMENT PERMIT APPLICATION FORM

**Permits are required for all lead-based paint hazard abatement projects.**

**Please read and follow these instructions when completing the application.**

**TYPE OR PRINT all answers in ink.**

1. Check the type of application.
2. Provide the full address, including the street address, square and lot number and ward number, for property where the work will be performed.
3. Provide the name, address (if different from the project location) and contact information for the property owner.
4. Describe the present use of the property or structure; for example, housing, school, childcare facility or vacant commercial building.
5. Insert the approximate date the building or structure was built. A year will suffice.
6. Insert the name, address and contact information for the general contractor.
7. Insert the name, address and contact information for the abatement contractor, as well as the contractor's D.C. business entity certification number and the expiration date. **ATTACH A COPY OF THE BUSINESS ENTITY'S CERTIFICATION CARD**
8. Provide the name of the supervisor assigned to the project, the supervisor's D.C. lead certification number and expiration date and the supervisor's contact information. **ATTACH A COPY OF THE SUPERVISOR'S CERTIFICATION CARD**
9. Insert the project start, anticipated clearance, and anticipated completion dates.
10. Provide the project work schedule, including the days and times that you will be working.
11. Indicate the approximate square footage or linear footage of lead-based paint or lead-containing material to be abated.
12. Give a brief description of the work to be performed. All identified or presumed lead-based paint must be in the description. **ATTACH A COPY OF THE SCOPE OF WORK, SIGNED CONTRACT, INSPECTION/RISK ASSESSMENT REPORT, NOTICE OF VIOLATION (IF APPLICABLE).**
13. Indicate the type of lead abatement method(s) to be used: removal, encapsulation, replacement, and/or enclosure.
14. Describe the provisions for medical surveillance and worker protection.
15. Describe the areas adjacent to the abatement project; for example, residential, housing/apartment, commercial office space, playground; school; and describe the methods that will be used to prevent any dispersal of paint chips, dust, debris or residue onto these areas.
16. Please state the intended disposal site of the waste that will be generated. If hazardous waste is generated, please describe how you intend to comply with the D.C. Hazardous Waste Regulations. Call the Hazardous Materials Branch at (202) 535-2290 for information on D.C. hazardous waste management requirements.
17. Please state the amount of the contract to conduct the abatement. If the project involves work that is not considered abatement, please do not include that as part of the contract amount.

18. Please state the amount of abatement permit fee submitted. The permit fee equals \$40 plus three percent (3%) of the lead abatement project cost. If the contract is for \$5,000, of which \$2,000 is for lead abatement; then the total fee is \$40.00 + \$60.00 (\$60.00 = 3% of lead abatement project cost) = \$100.00.

Please be sure to sign and date the application, and include the required attachments. Upon review and approval of the application, a permit will be issued. The permit will be valid only for the duration of the project or for one year, whichever is less. Any change in start or completion dates, or scope of work, will require the submission of an amended lead-based paint activity notification form. The permit must be maintained at the project site at all times and available upon request from District Department of the Environment inspectors. **This application must be submitted at least seven (7) business days before the start of the abatement project.**

**THE FOLLOWING ITEMS MUST BE ATTACHED WITH THIS APPLICATION**

- \_\_\_\_\_ **COPY OF A CURRENT DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS (DCRA) BUSINESS LICENSE**
- \_\_\_\_\_ **COPY OF ABATEMENT CONTRACTOR'S DISTRICT OF COLUMBIA LEAD-BASED PAINT BUSINESS ENTITY CERTIFICATION**
- \_\_\_\_\_ **COPY OF SUPERVISOR'S DISTRICT OF COLUMBIA LEAD-BASED PAINT SUPERVISOR CERTIFICATION**
- \_\_\_\_\_ **COPY OF CONTRACTOR'S CURRENT LIABILITY INSURANCE, INCLUDING PROFESSIONAL, ENVIRONMENTAL AND GENERAL LIABILITY**
- \_\_\_\_\_ **COPY OF SIGNED CONTRACT FOR THE LEAD-BASED PAINT ACTIVITY**
- \_\_\_\_\_ **APPROPRIATE PERMIT FEE (make check or money order payable to the D.C. Treasurer; application fees are non-refundable)**
- \_\_\_\_\_ **SCOPE OF WORK**
- \_\_\_\_\_ **CLEAN HANDS SELF-CERTIFICATION FORM**
- \_\_\_\_\_ **COPY OF NOTICE OF VIOLATION (if applicable)**
- \_\_\_\_\_ **COPY OF LEAD-BASED PAINT INSPECTION/RISK ASSESSMENT REPORT**

**Please submit to:**

**DISTRICT DEPARTMENT OF THE ENVIRONMENT  
LEAD AND HEALTHY HOUSING DIVISION  
COMPLIANCE & ENFORCEMENT BRANCH  
1200 FIRST STREET, N.E., 5<sup>th</sup> Floor  
WASHINGTON, D.C. 20002**

**ATTENTION: Mrs. Willie Mae Miller**



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DISTRICT DEPARTMENT OF THE ENVIRONMENT  
LEAD AND HEALTHY HOUSING  
COMPLIANCE & ENFORCEMENT BRANCH  
1200 FIRST STREET, N.E., 5<sup>th</sup> Floor  
WASHINGTON, D.C. 20002  
(202) 535-1934

**LEAD-BASED PAINT ABATEMENT PERMIT APPLICATION FORM**

NOTE: This form must be used for projects designed to abate lead-based paint or lead-based paint hazards at residential housing or child-occupied facilities built before March 1, 1978. Submit this form at least seven (7) business days before starting work.

**-OFFICE USE ONLY-**

DATE RECEIVED: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_

REVIEW BY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

1. TYPE OF APPLICATION

INITIAL PERMIT ☐

RENEWAL ☐

2. PROPERTY LOCATION/ADDRESS: \_\_\_\_\_

SQUARE # \_\_\_\_\_ LOT # \_\_\_\_\_ WARD # \_\_\_\_\_

3. PROPERTY OWNER: \_\_\_\_\_

ADDRESS OF OWNER (if different from project location): \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

4. PRESENT USE OF PROPERTY/STRUCTURE: \_\_\_\_\_

5. DATE THE FACILITY/BUILDING/STRUCTURE WAS BUILT: \_\_\_\_\_

6. GENERAL CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

7. ABATEMENT CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

D.C. LEAD (BUSINESS ENTITY) CERTIFICATION NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

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**ATTACH A COPY OF THE BUSINESS ENTITY'S CERTIFICATION CARD**

8. NAME OF SUPERVISOR ASSIGNED TO THE PROJECT: \_\_\_\_\_

SUPERVISOR'S D.C. LEAD CERTIFICATION NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

**ATTACH A COPY OF THE SUPERVISOR'S CERTIFICATION CARD**

9. START/COMPLETION DATE(S) OF PROJECT (Notify this office no less than seven (7) business days before the project starts.

PROJECT START DATE: \_\_\_\_\_

PROJECTED PROJECT COMPLETION DATE: \_\_\_\_\_

PROJECTED CLEARANCE DATE: \_\_\_\_\_

10. WORK PERIOD: WHAT DAYS OF THE WEEK WILL YOU WORK: \_\_\_\_\_

HOURS: FROM \_\_\_\_\_ A.M./P.M. TO \_\_\_\_\_ A.M./P.M.

11. APPROXIMATE AMOUNT OF LEAD-BASED PAINT OR LEAD-BASED PAINTED MATERIALS TO BE ABATED (in square or linear feet):

Square Feet: \_\_\_\_\_

Linear Feet: \_\_\_\_\_

12. DESCRIPTION OF WORK TO BE PERFORMED & DESCRIPTION OF ABATEMENT METHODS: (e.g., Indoor/Outdoor; lead components – windows, doors, walls, etc.; areas of work)

**ATTACH A COPY OF THE SCOPE OF WORK, SIGNED CONTRACT, INSPECTION/RISK ASSESSMENT REPORT AND NOTICE OF VIOLATION (IF APPLICABLE)**

13. PROVISIONS FOR MEDICAL SURVEILLANCE AND WORKER PROTECTION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. A DESCRIPTION OF AREAS IMMEDIATELY ADJACENT TO THE ABATEMENT SITE, INCLUDING NEIGHBORING PROPERTIES AND PUBLIC SPACE, AND THE MEASURES THAT WILL BE TAKEN TO PREVENT ANY DISPERSAL OF PAINT CHIPS, DUST, DEBRIS, AND RESIDUE ONTO THESE AREAS.

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15. THE MANNER IN WHICH THE WASTE CONTAINING LEAD WILL BE HANDLED AND DISPOSED OF, AND THE LOCATION OF THE DISPOSAL SITE. (CONTACT THE HAZARDOUS MATERIALS BRANCH AT 202-535-2290)

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16. ESTIMATED OR ACTUAL COST OF ABATEMENT CONTRACT (COSTS OF ABATEMENT MEASURES ONLY):

\$ \_\_\_\_\_

17. FEE SUBMITTED FOR LEAD ABATEMENT PERMIT (\$40 + 3% of costs of abatement measures):

\$ \_\_\_\_\_

### AFFIDAVIT

I certify that the above information is accurate, true, and correct to the best of my knowledge, and that all lead-based paint abatement will be conducted in accordance with all applicable work practice standards of Federal and District of Columbia laws, including the Occupational Safety and Health Administration ("OSHA") standards for lead in construction work found in 29 CFR § 1926.62, the United States Department of Housing and Urban Development Standards for Lead-Based Paint Evaluation and Hazard Activities found in 24 CFR Part 35, Subpart R; and the United States Environmental Protection Agency certification and training and work practice standards found in 40 CFR §§ 745.226 and 745.227. I also certify that all municipal solid and hazardous waste will be handled and disposed of in accordance with all applicable local, state, and federal laws. Finally, I attest that only appropriately D.C. certified individuals will be used for all abatement work; and that all employees performing non-abatement work involving lead-based paint or lead-based paint hazards have completed a U.S. HUD-approved course on lead-safe work practices; and that no outstanding debts are owed to the District of Columbia Government.

\_\_\_\_\_  
Signature of Contractor/Title

\_\_\_\_\_  
Date



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DISTRICT DEPARTMENT OF THE ENVIRONMENT  
LEAD AND HEALTHY HOUSING  
COMPLIANCE & ENFORCEMENT BRANCH  
1200 FIRST STREET, N.E., 5<sup>th</sup> Floor  
WASHINGTON, D.C. 20002  
(202) 535-1934

**LEAD-BASED PAINT ACTIVITY NOTIFICATION REVISION FORM**

**-OFFICE USE ONLY-**

DATE RECEIVED: \_\_\_\_\_ PERMIT NUMBER (IF APPLICABLE): \_\_\_\_\_  
REVIEWED BY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TYPE OR PRINT YOUR ANSWERS IN DARK INK

PERMIT OR NOTIFICATION NUMBER: \_\_\_\_\_

1. TYPE OF NOTIFICATION: Amendment/Project Change ☐ Cancellation ☐
2. PROPERTY ADDRESS: \_\_\_\_\_
3. PROJECT START/COMPLETION DATES: **Notify this office no less than seven (7) business days before project starts.**  
START DATE: \_\_\_\_\_ END/COMPLETION DATE: \_\_\_\_\_
4. WORK HOURS: FROM \_\_\_\_\_ A.M./P.M. TO \_\_\_\_\_ A.M./P.M.
5. GENERAL CONTRACTOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
  
ABATEMENT CONTRACTOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
  
D.C. LEAD-BASED PAINT BUSINESS ENTITY CERTIFICATION NUMBER: \_\_\_\_\_
6. ABATEMENT SUPERVISOR: \_\_\_\_\_  
D.C. LEAD-BASED PAINT SUPERVISOR CERTIFICATION NUMBER: \_\_\_\_\_  
  
CONTACT NUMBERS: \_\_\_\_\_  
TELEPHONE CELL
7. CHANGES/EXPANSION TO THE SCOPE OF WORK AND ASSOCIATED COST INCREASES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
  
ADDITIONAL PERMIT FEE (IF APPLICABLE): \_\_\_\_\_

**TO REPORT WASTE, FRAUD, OR ABUSE BY ANY DC GOVERNMENT OFFICE OR OFFICIAL,  
CALL THE INSPECTOR GENERAL ON 1-800-521-1639**



**Government of the District of Columbia  
District Department of the Environment  
Lead and Healthy Housing  
Compliance & Enforcement Branch**

**CLEAN HANDS SELF-CERTIFICATION FORM**

TO THE APPLICANT: Please read this form carefully and completely before signing. The District Government shall not issue or reissue any license or permit if the applicant owes it more than \$100 in outstanding debt. A false statement on this certification requires that the District Department of the Environment (DDOE), proceed immediately to revoke the certification, accreditation and/or permit or renewal for which you are now applying and fine you \$1,000. This certification form is required to be completed and submitted with any application for a certification, accreditation and/or permit or renewal by the Clean Hands Before Receiving a License or Permit Act of 1996, effective May 11, 1996 (DC Law 11-118, DC Official Code Sec. 47-2861 et seq.) as amended, effective October 21, 2000 (DC Law 13-183, sec. 2(b), DC Code sec. 47-2861 et. seq.).

I, \_\_\_\_\_, as \_\_\_\_\_ certify that \_\_\_\_\_  
(Name) (Owner/Partner/Corporate Office) (Business Name)

trading as \_\_\_\_\_ at \_\_\_\_\_ using business tax number \_\_\_\_\_,  
(Trade Name) (Business Address) (FEIN/SSN)

As of the date, does not owe more than more than one hundred dollars (\$100) in outstanding debt to the District of Columbia government as a result of:

1. Fines, penalties, or interest assessed pursuant to the Lead-Hazard Prevention and Elimination Act of 2008, DC Law 17-381, DC Code Sec. 8-231.01 (et seq.) (2009 supp.); or
2. Fines, penalties, or interest assessed pursuant to the Litter Control Administration Action of 1985, effective March 25, 1986, (DC Law 6-100; DC Code Sec. 8-801 (et seq.) (2001 ed.); or
3. Fines, penalties, or interest assessed pursuant to the Illegal Dumping Enforcement Act of 1994, effective May 20, 1994 (DC Law 10-117; DC Code Sec. 8-901 (et seq.) (2001 ed.); or
4. Fines, penalties, or interest assessed pursuant to the Department of Consumer and Regulatory Affairs (DCRA) Civil Infraction Act of 1985, effective October 5, 1985 (DC Law 6-42; DC Code Sec. 2-1801.01 (et. seq.) (2001 ed.); or
5. Past Due Taxes owed to the Office of Tax and Revenue pursuant to Title 47 of the DC Code; or
6. Past due District of Columbia Water and Sewer Authority service fees pursuant to Title 34 Chapter 22 and 24 of the DC Code (2001 ed.); or
7. Fines, penalties or interest assessed pursuant to Traffic Adjudication Act, Title 50, Chapter 23, of the DC Code (2001 ed.)

I understand that a signed and dated *Clean Hands Self-Certification Form* is required as documentation to accompany my application for a certification, accreditation and/or permit or renewal. I understand that by completing and submitting this form, I am not guaranteed that my certification, accreditation and/or permit or renewal will be approved.

I understand that the District Department of the Environment (DDOE) and/or the Department of Consumer and Regulatory Affairs (DCRA) may conduct an investigation to ascertain the veracity of the information contained in this *Clean Hands Self-Certification Form*.

I understand that if I knowingly provide false information on this Clean Hands Self-Certification Form, DDOE, will proceed immediately to revoke each certification, accreditation and/or permit or renewal for which I am applying, and to fine me one thousand dollars (\$1,000).

\_\_\_\_\_  
SIGNATURE OF APPLICANT and TITLE

\_\_\_\_\_  
FEN/SSN

\_\_\_\_\_  
DATE